

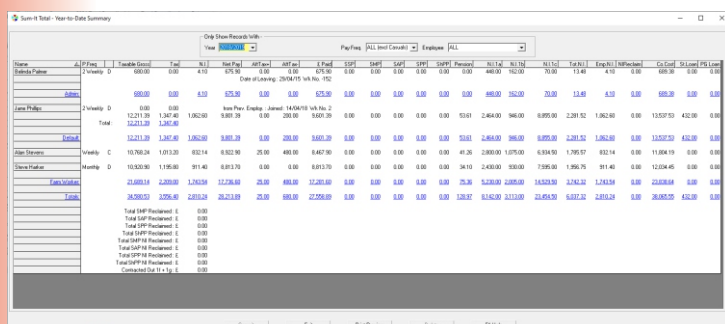


Total Payroll handles both hourly and period paid employees, multiple overtime rates etc. It calculates all PAYE wage deductions and prints/emails full payslips. It generates all figures required for month and year-end returns. The program's unique ability to integrate seamlessly with Total Accounts provides a full upgrade path when required.

- |                                      |  |                       |  |                              |  |  |  |  |  |
|--------------------------------------|--|-----------------------|--|------------------------------|--|--|--|--|--|
| Sum-It Total - Amend Employee Detail |  |                       |  |                              |  |  |  |  |  |
| Full Name<br><b>John Dawson</b>      |  | Sex<br><b>Male</b>    |  | N.I. No.<br><b>TV574832A</b> |  | D o B:<br><b>26/09/1967</b>            |  |  |  |
| Short Name                           |  | Sort Seq<br><b>A5</b> |  | Tax Code<br><b>1195L</b>     |  | Date First Joined<br><b>14/03/2006</b> |  |  |  |
| Group<br><b>Fam Worker</b>           |  | Works No              |  | Week 1/Month 1               |  | Date Left<br><b>--</b>                 |  |  |  |
| Passport No                          |  |                       |  |                              |  | Holiday Period Starts<br><b>01 Apr</b> |  |  |  |
| Comment                              |  |                       |  |                              |  | Holiday Days<br><b>15.0</b>            |  |  |  |

Pay Details		Hour Profile		Std Pay Adjust		Pensions		Address / Contact		Bank Details		History		Pay Summary	
	Qualifies so Sick Day	Normally Works (Hrs)	Max Hrs @ Std Rate	Max Hrs @ OT1 Rate	Std Rate £/Hour									Date Last Sick <b>26/07/2018</b>	
Mon	✓	8:00	8:00	4:00	Std Rate £/Hour										
Tue	✓	8:00	8:00	4:00	Overtime1 Rate £/Hr										
Wed	✓	8:00	8:00	4:00	Overtime2 Rate £/Hr										
Thu	✓	8:00	8:00	4:00											
Fri	✓	7:00	7:00	4:00	Avg Earnings £/hr/week										
Sat		0:00	0:00	0:00	Normal Hours/week										
Sun		0:00	0:00	0:00	[30 or more]										



- **Full TAX and N.I.** tables built-in to the program
- **Regular updates** ensure the software always meets current legislation
- **Sick Pay and Maternity Pay** are calculated **automatically**
- **Multiple Payrolls** can be run from a single program for **no extra charge**
- Full **coin analysis** for cash-paid employees

## Standard Version

(unlimited employees)

**£ 295**

**£ 495**

**Prices include 3 months Support and are subject to VAT**

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The most important hallmark for all SUM-IT's Total programs, is that for all they provide, they are SIMPLE-TO-USE. They have all been written with the User in mind, gaining the maximum output from the minimum input and requiring no previous knowledge of computers to operate them. With any Total module purchase receive three months of Gold Level support completely free, this includes support calls on a non-Premium landline and weekly online back-ups of your data.

## Auto-Enrolment Pensions

Sum-IT's Total Payroll is designed to make complying with Workplace Pension legislation as painless as possible.

We assist you, both at the initial setup stage and ongoing, in configuring all your employees' details to ensure their eligibility and status are correct.

### Choosing a Pension Scheme

We have developed data outputs for seven key Workplace Pension Providers as well as for generic pension figures:

Aviva	People's Pension
General Life	Scottish Widows
NEST	Smart Pensions
NOW: Pensions	Generic (enrolled/all employees)

Whilst we will be adding further providers to this list over time, we cannot guarantee that we can generate specific outputs for every scheme.

### Pension Calculation and Export

Each pay period the software determines each employee's pension scheme eligibility and calculates the relevant deductions from both the employee and employer. The employer can decide the frequency to output a file containing the necessary pension contributions (typically each month) and the exported file can then be uploaded to your pension scheme's website.

The software will allow an Employer to hold multiple workplace pension schemes within the data, should it be necessary for different groups of staff to be contributing to separate schemes.

Employee
To be Paid on 28/09/18

**Alan Stevens**  
Paid Weekly Tax: 1185L NI: A  
Earnings Period: 22/09/18 - 28/09/18  
Tax Week: 26

**Workplace Pension Summary**  
Actual Payment Date 28/09/18  
Pen Scheme: NEST Pension  
Basic QE Scheme  
AE Job Status: Eligible Jobholder  
AE Status: Auto Enrolled  
Employee 3.0% / Employer 2.0%

Pay Details  
Total Wage £ 514.00  
Sick Pay £ 0.00  
Paternity Pay £ 0.00  
Pre-Tax Adjust £ 0.00  
P.Pen. Deduct £ 0.00  
**Total Taxable Pay 514.00**  
**W.Pen. Deduct £ 9.55**  
Tax £ 57.20  
Employee's NI £ 42.24  
**Net Pay for Period £ 405.01**  
After-Tax Adjust £ -30.00  
Student Loan Repay £ 0.00  
**Amount in Pay Packet £ 375.01**

Notes:

**Company Costs:** P.Pen. £ 0.00  
**W.Pen. £ 7.96**  
Add Benefits NI. £ 48.58  
(Tot. NI £ 90.82)

Sum-IT Total - Export Workplace Pension Data

Details for 'NEST Pension Scheme' (Monthly) - Latest Pay Reference Period 06/09/2018 to 05/10/2018  
<< Earlier

Name	NI No	Gross Pay £	Emp'ee %	Emp'ee £	Emp'er %	Emp'er £	Tot Emp'ee £	Tot Emp'er £	Exp P'mnt
Alan Stevens	TY574832A	1,331.00	1.00	0.00	1.00	0.00	9.95	9.95	21/09/2018
Jane Phillips	JJ124351A	1,100.00	1.00	0.00	1.00	0.00	8.76	8.76	14/09/2018
<a href="#">2 Employees Listed</a>							<b>18.71</b>	<b>18.71</b>	

Commit Exit Print Preview **Export** F1 Help

## Optional Modules & Equipment

All optional modules include posting to Accounts where relevant, if this module is in operation.

### Daily Casuals Module

Easily handle the payment and reporting of Daily Casual Workers such as Harvest Workers and Beaters, under the latest RTI regulations. Record which Casual Workers have been paid on any given day, declaring that they were taken on for that day only and therefore were not liable for Tax or NI.

### Total Piece Worker Module

A complete system to streamline and automate the whole process of capturing hand-picked produce records across multiple harvest sites right the way through to generating individual picker payslips. As they present their picked produce to the Site Manager, their wristband is scanned by our rugged Mobile Data Logger running the Piece Worker App (offline).

### Hardware Requirements

Total operates on Windows 10 and Windows Server and will require 500MB of Hard Disk capacity plus an occasional internet connection to receive program updates and communicate with HMRC. Hardware should have a minimum of 4GB Ram.

To find out more about how SUM-IT's Total Payroll can help you, give our Sales team a call on **01844 213003**. They can arrange an on-line or on-farm demonstration and provide demonstration data for you to have a go yourself.

